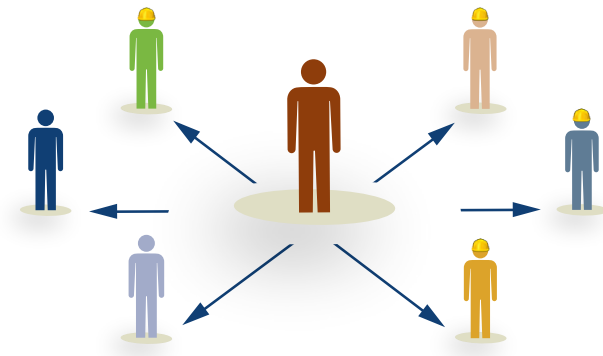




Contractor Management and Purchasing

Projected Implementation Date: December 2015



This module includes:

- Ensuring all company-sponsored project proposals include safety and health management criteria or requirements.
- Pre-screening contractors for acceptable safety and health management experience, qualifications and procedures.
- Ensuring all contractors and third parties are aware of your organization’s safety and health management requirements and expectations

Contractors play a significant role in safety and health management at facilities whether there are contract miners or contractors performing project work. They often face very similar, if not more significant, risk than do company employees. If contractors do not receive the appropriate instruction and direction to work safely, they can introduce new hazards to the workplace that put themselves and company workers at risk.

Factors to Success

Selection and bidding: Contractor selection should be conducted using a screening process to ensure adequate safety and health management competencies and experience. Contractors should know the company’s safety and health management requirements in the bidding process.

Orientation and training: Once selected, contractors, vendors and visitors should be provided adequate orientation and any ancillary training necessary to understand site rules, safe work and emergency procedures, communication protocols or other site requirements.

Enforcement: Company employees should be authorized to question the safety practices and behaviors of any contractor or other third party working on site.

Procurement policy: In addition, companies should develop a safe procurement policy in which purchases of fixed or mobile equipment include coordination with the vendor to ensure the equipment comes engineered with all necessary safety features and controls, e.g., noise control on stationary motors and pumps, maintenance access points on mobile equipment, diesel exhaust controls, etc.



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Expectations

- 20.1 Ensure all company-sponsored project proposals and/or requests for proposals include safety and health management criteria or requirements.
- 20.2 Pre-screen all operational and project contractors for acceptable S&H management experience and qualifications.
- 20.3 Ensure contractors notify the company of the introduction of tools, equipment, materials, chemicals or work processes that could be a risk to contractors and/or company personnel.
- 20.4 Ensure all contractors and third parties are aware of S&H management requirements and expectations including emergency response plans and reporting obligations.
- 20.5 Integrate a safe procurement process into the company's risk management function, e.g., Module 4 Fatality Prevention / Risk Management.

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Regulation

Partial or full MSHA and/or OSHA regulatory requirement: Yes No

Metrics

1 Percentage implementation of the SHMS.

Resources

CORESafety resources can be found with the latest updates at:
coresafety.org/resources/module20

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Notes

